

Belmont Academy
Suzuki Violin Registration
Liz Langford and Amy Helman, Instructors

Student's Name (please print) _____

Parent/ Guardian (please print) _____

Address (please print) _____

Phone Numbers (please list two numbers) _____

Email Address(es) _____ Student's Birth Date _____

Book level (*circle one*) Pre-twinkle Book I or II Book III or IV

We are pleased that you have decided to participate in our Suzuki Violin program! In order to maintain order and an enjoyable lesson environment for all ages, please read the following policies and sign the bottom on the back of this form. As always, if you have any concerns or questions you may contact the Belmont Academy office, or contact your instructor directly.

Transportation and Time

The student/parent is responsible for all transportation to and from Belmont Academy. Parents dropping older students off for lessons must deliver and pick up their students in a timely fashion. Belmont Academy is not responsible for students outside of their lesson times, and students must be prepared to leave the church facility when the lesson is complete.

Parking

You may park in any of the lots near the church, and you do not need a parking pass during your lesson. The only area you cannot park is in disabled parking, and in the parking marked for the church office staff.

Building Access

Please enter the building using the outside glass door. This will alleviate you getting lost in the building, and will allow the instructor to greet each of you properly. Please do not try to enter through the Church Office, the sanctuary, or the Theatre. No one will be let into the class who does not have prior permission from the Academy.

Siblings

The parent is encouraged (and expected in the case of the younger students) to be present during their child's lesson. Siblings are also welcome. However, we do ask that no more than two extra children be brought to the lesson. Also, if the child is being disruptive to the lesson, we ask that you take the child outside so as to not disturb the lesson. Any additional siblings must be registered in the Belmont Academy office, so we are aware of the amount of people present for each lesson. No one is ever allowed to enter the surrounding church facilities, as there are other classes and church events throughout the entire building. Please consider bringing color books, books, or other quiet toys for children to play with while the lesson is occurring.

Instruments and Music

Instruments and music must be purchased or rented. There are no instruments for loan or rent at Belmont Academy or Belmont University. All instruments used must be in working order for the lesson. If you do not have a working instrument, you may be asked to leave the lesson. Please ask the instructor if you have questions about an instrument or about repair needs.

Sick Policy

We cannot let children or parents who are contagious to enter the classroom, as this will put the rest of the class and the instructor at risk. If you are too sick for school or other activities, then you are too sick for Suzuki. Please call the instructor if you need to miss your lesson.

Make-ups and Refunds

No refunds will be given after the first lesson, and no refunds will be given for missed lessons. 24-hour notice must be given to the instructor for absences due to illness. For private lessons, a maximum of 3 make-up lessons per semester may be scheduled for absences due to illness or emergency only, provided space is available. Group classes missed cannot be made up.

Church Property

The room is not only used by our group, but also the Church. The belongings in the church are not for our use (including toys). Please refrain from using the church toys, or other loose belongings, and from moving any tables or equipment.

Payment information

Semester Tuition is to be paid on or before the first lesson. If a student is taking multiple lessons or has a family member who is also taking lessons, the billing party has the option to pay half of the tuition before the first lesson, and the remaining half no later than 60 days after the first lesson. Students will not be permitted to receive instruction or to perform on recitals until all accounts are current.

I have read the policies outlined, and hereby agree to abide by them. Not abiding by these policies could result in dismissal from the class.

Parent signature

Date

Billing Information:

Tuition amount _____ + 10.00 registration fee (one time per family per year) = _____

Rates:

Pre-twinkle- \$360.00 (\$325.00 for multiple family rate)

Book I and II- \$396.00 (\$356.50 for multiple family rate)

Book III and IV- \$525.00 (\$505.00 for multiple family rate)

We accept checks or money orders. We do not take credit or debit cards. Payment is due on or before the first lesson.