

# Belmont Academy

## Registration Form

Semester of Study (check one): \_\_\_\_\_ fall \_\_\_\_\_ spring \_\_\_\_\_ summer

Students Name \_\_\_\_\_

Parent/Guardian (PRINT) \_\_\_\_\_

Address \_\_\_\_\_ Phone \_\_\_\_\_

\_\_\_\_\_ Alternate Phone \_\_\_\_\_

E-mail Address \_\_\_\_\_ Birthday \_\_\_\_\_

Instructor \_\_\_\_\_ Instrument \_\_\_\_\_

Lesson Length – 30min 45 min 1hr Number of Lessons \_\_\_\_\_

Tuition \_\_\_\_\_ + \$10 registration fee (*one time per year*) = Total \_\_\_\_\_

### Belmont Academy Pledge

The first priority of Belmont Academy is the student. The goals of the Academy are to guide the Student in attaining a high level of music education and to help each student realize his or her individual potential. Belmont Academy will provide the highest level of instruction to the student, either through a one-on-one or group atmosphere. Performance opportunities appropriate to the student's performance level will also be made available.

### Transportation and Time

The Student/Parent is responsible for all transportation to and from Belmont Academy. Parents dropping off students for lessons must deliver and pick up their students in a timely fashion. Belmont Academy is not responsible for students outside their appointed lesson times.

### Payment Information

**Semester Tuition is to be paid in full before the first lesson.** If a student is taking multiple lessons or has a family member also taking lessons and is receiving a multiple lesson rate, the Billing Party has the option to pay half of the tuition before the first lesson and the remaining half no later than 60 days after the first lesson. If half payment is chosen, it is the responsibility of the Billing Party to pay the remaining tuition by the middle of the semester. **The Billing Party will not be invoiced.** Students will not be permitted to receive instruction or to perform on recitals until all accounts are current. **No refund of tuition is available after the third lesson.** A non-refundable registration fee of \$10.00 is due upon registration for each year per family (effective beginning Fall 2006). A fee of \$25.00 will be assessed for returned checks.

### Lessons

The student is expected to behave in an appropriate manner. All lessons will begin promptly. A student arriving late will only receive instruction for the remaining portion of the allotted lesson time. **NO REFUNDS ARE AVAILABLE FOR LESSONS MISSED.** 24-hour notice must be given to the Instructor for absences due to illness. **A maximum of 3 make-up lessons per semester may be scheduled for absences due to illness or emergency only, provided studio space is available.** Forgotten lessons and classes or missed lessons and classes due to conflicting activities are not excused and, thus, not made up. Snow days will be made up only if Belmont University is open. If the weather is severe enough to close the campus, then University classes, as well as Academy classes and lessons, are cancelled and not made up. If the Student is unable to attend a lesson due to severe weather and the University is open, he or she must notify the appropriate Instructor immediately that he or she will not be at the lesson.

### Recitals

Performing is a vital component of the discipline of music study. **Students are expected to perform in recitals,** and are encouraged to participate in other auditions, competitions, and festivals. Performing is a natural outgrowth of the discipline acquired by students who do well in music lessons. Weekly practice is a required component of the student's musical development.

 **Billing Party Signature** \_\_\_\_\_ **Date** \_\_\_\_\_

Belmont Academy, Belmont University, C.V.P.A., 1900 Belmont Blvd., Nashville, TN 37212-3757  
Office: (615) 460-6346 Fax: (615) 460-6606 e-mail: [belmontacademy@mail.belmont.edu](mailto:belmontacademy@mail.belmont.edu)

For student policies and other information, please refer to our website at [www.belmontacademy.net](http://www.belmontacademy.net)